



COUNTY OF LOUISA

MEMORANDUM

TO: The Honorable Members of the Board of Supervisors

FROM: Sam Massie, Purchasing Officer
Scott Raettig, Information Technology Director

CC: Christian Goodwin, County Administrator

DATE: November 14, 2025

RE: A Resolution to Approve and Award a Contract for IT Asset Disposal

I. Background:

a. Project Description

The County of Louisa is soliciting bids from qualified vendors to establish a contract for the sale of surplus personal property consisting of used information technology equipment and related items.

b. Need

The County of Louisa has surplus information technology equipment that it needs to remove annually.

c. Project Budget

Any funds gained from such services are included in the Information Technology budget, under GL line item 10012510-481070.

d. Invitation for Bid

On October 21, 2025, the County issued an Invitation for Bid inviting qualified vendors to submit bids for IT asset disposal.

One (1) contract will be awarded to the highest, responsive and responsible bidder.

II. Current Situation:

a. Proposals/Bids

Three (3) bids were received by the closing date of November 6, 2025.

b. Bid Tabulation

Bids were opened and evaluated and the following bid tabulation was compiled.

Name of Firm	Bid Evaluation Total
Attyah Tech, Inc. dba Attyah Recycling	\$3,966.50
Imaan International, Inc.	\$1,267.30
PedalPoint Lifecycle Solutions	\$1,208.78

c. Selected Firms

Attyah Tech, Inc. dba Attyah Recycling was selected for the contract.

d. Justification

The selected vendor was determined to be the vendor with the highest, responsive and responsible bid.

e. Costs

The rates for Attyah Tech, Inc. dba Attyah Recycling are listed below:

Item	Price
Desktop Computers	
1 - 5 years old	\$ 30.00
6 - 10 years old	\$ 15.00
11+ years old	\$ 10.00
Laptop Computers	
1 - 5 years old	\$ 50.00
6 - 10 years old	\$ 40.00
11+ years old	\$ 30.00
Multi-function printers	
1 - 5 years old	\$ 15.00
6 - 10 years old	\$ 10.00
11+ years old	\$ 5.00
Copiers	
1 - 5 years old	\$ 100.00
6 - 10 years old	\$ 50.00
11+ years old	\$ 25.00

Monitors	
1 - 5 years old	\$ 10.00
6 - 10 years old	\$ 7.00
11+ years old	\$ 5.00
Wireless access points	
1 - 5 years old	\$ 10.00
6 - 10 years old	\$ 10.00
11+ years old	\$ 10.00
Printers	
1 - 5 years old	\$ 10.00
6 - 10 years old	\$ 10.00
11+ years old	\$ 10.00
Routers	
1 - 5 years old	\$ 10.00
6 - 10 years old	\$ 10.00
11+ years old	\$ 10.00
Switches	
1 - 5 years old	\$ 45.00
6 - 10 years old	\$ 30.00
11+ years old	\$ 15.00
Tablets	
1 - 5 years old	\$ 30.00
6 - 10 years old	\$ 20.00
11+ years old	\$ 10.00
Servers	
1 - 5 years old	\$ 200.00
6 - 10 years old	\$ 150.00
11+ years old	\$ 125.00
Circuit Boards	
1 - 5 years old	\$ 15.00
6 - 10 years old	\$ 15.00
11+ years old	\$ 15.00
Uninterrupted Power Source (UPS)	
1 - 5 years old	\$ 5.00
6 - 10 years old	\$ 3.00
11+ years old	\$ 2.00
Televisions	
1 - 5 years old	\$ 20.00
6 - 10 years old	\$ 10.00
11+ years old	\$ 5.00

Hard drives	
1 - 5 years old	\$ 5.00
6 - 10 years old	\$ 5.00
11+ years old	\$ 3.00
Projectors	
1 - 5 years old	\$ 5.00
6 - 10 years old	\$ 5.00
11+ years old	\$ 5.00
Peripherals (mouse, keyboard, batteries, cords, disk drive, surge protector, etc.)	
1 - 5 years old	\$ 0.50 / lb
6 - 10 years old	\$ 0.50 / lb
11+ years old	\$ 0.50 / lb
Desktop Phones	
1 - 5 years old	\$ 3.00
6 - 10 years old	\$ 2.50
11+ years old	\$ 2.50

III. Recommendation

The recommendation is for the Board of Supervisors to approve and award the contract IT Asset Disposal with Attyah Tech, Inc. dba Attyah Recycling for a period beginning December 22, 2025 until December 21, 2026 with two options to renew.